



## ADVISORY

October 24, 2019

**T O : ALL ELECTRIC COOPERATIVES**

**SUBJECT : 2020 Census of Population and Housing (2020 CPH)**

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The Philippine Statistics Authority (PSA) will be conducting the 2020 Census of Population and Housing (2020 CPH) from 20 May to 17 June 2020.

The 2020 CPH will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing/household/barangay characteristics in each barangay, city/municipality, province and region in the country.

The census aims to provide government executives, policy makers and planners with population and housing data to base their social and economic development plans, policies and programs. This will also be the first census undertaking that will adopt the Computer-Assisted Personal Interview (CAPI) technique that will involve gathering of information with the use of an electronic questionnaire contained in tablets.

In this regard, we enjoin the active participation and full support of all concerned EC employees and Member-Consumer-Owners (MCOs) in this undertaking by: 1) responding to interviews by the Census Enumerators; 2) providing truthful and complete answers to questions; and 3) not conducting extensive data collection activities that will coincide with the conduct of the 2020 CPH.

For the conduct of information and education activities for EC employees and MCOs, attached are PSA Board Resolutions Nos. 2, 4 and 5 for your references.

Please be guided accordingly.

  
**EDGARDO R. MASONGSONG**  
 Administrator

NATIONAL ELECTRIFICATION  
 ADMINISTRATION  
 Office of the Administrator  
  
 NEA-OA263010

10/28/19





REPUBLIC OF THE PHILIPPINES  
PHILIPPINE STATISTICS AUTHORITY BOARD

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**PSA Board Resolution No. 02  
Series of 2019**

**DECLARING MAY AS NATIONAL CENSUS MONTH**

**WHEREAS**, *Batas Pambansa Blg. 72* provides for the taking of an integrated census every ten (10) years, beginning in 1980;

**WHEREAS**, Republic Act No. 10625, also known as the Philippine Statistical Act of 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

**WHEREAS**, Executive Order No. 352 – “Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector” stipulates the conduct a census of population and housing every ten (10) years primarily to come up with population figures at the national down to barangay levels;

**WHEREAS**, pursuant to these legal mandates, the 2020 Census of Population and Housing (CPH) will be conducted in May 2020, with May 01 as reference date;

**WHEREAS**, the 2020 World Population and Housing Census Programme, adopted by the United Nations Economic and Social Council, recognizes population and housing censuses as “primary sources of data needed for formulating, implementing and monitoring policies and programmes aimed at inclusive socioeconomic development and environmental sustainability” and “for supplying disaggregated data needed for the measurement of progress of the 2030 Agenda for Sustainable Development;”

**WHEREAS**, the CPH 2020 will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing characteristics, and barangay characteristics in each barangay, city/municipality, province and region in the country;

**WHEREAS**, the Census also aims to provide government executives, policymakers, and planners with population and housing data on which to base their social and economic development plans, policies and programs;

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**WHEREAS**, to ensure the successful conduct of the census, the citizenry is called upon to support and cooperate in the conduct of the CPH 2020 by providing complete and correct information to census enumerators;

**WHEREAS**, a Presidential Proclamation must be issued to highlight the significance and importance of the conduct of the CPH 2020;

**WHEREAS**, there is a need to declare May in all years when a national census of population and housing will be conducted, e.g., in 2020, and in all years ending in "0" thereafter, as National Census Month;

**NOW, THEREFORE, BE IT RESOLVED** that the Board endorse to the Office of the President the issuance of a Presidential Proclamation entitled, "Declaring May as National Census Month" with May 01 as census reference date (Annex BR-02-20190516-01).

Approved this 16<sup>th</sup> day of May 2019, in Pasig City.



**ERNESTO M. PERNIA**  
Secretary of Socioeconomic Planning  
National Economic and Development Authority  
Chairperson, PSA Board

Attested by:

**JOSIE B. PEREZ**  
Assistant Secretary  
Officer-In-Charge  
Philippine Statistics Authority  
Chairperson, PSA Board Secretariat

**MALACAÑANG  
Manila**

**BY THE PRESIDENT OF THE PHILIPPINES**

**PROCLAMATION NO. \_\_\_\_**

**DECLARING MAY AS NATIONAL CENSUS MONTH**

**WHEREAS**, *Batas Pambansa Blg. 72* “An Act Providing for the Taking of an Integrated Census Every Ten Years Beginning in the Year Nineteen Hundred and Eighty, and for Other Purposes” provides for the taking of an integrated census every ten (10) years, beginning in 1980;

**WHEREAS**, Republic Act (RA) No. 10625, also known as the Philippine Statistical Act of 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

**WHEREAS**, Executive Order No. 352 – “Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector” stipulates the conduct a census of population and housing every ten (10) years primarily to come up with population figures at the national down to barangay levels;

**WHEREAS**, Section 6 of *Batas Pambansa Blg 72* provides that “The first day of May of every regular census year is hereby designated as the reference date for the census. The collection of data will be by enumeration and the respondent shall be the head or any responsible member of the household.”

**WHEREAS**, pursuant to these legal mandates, the 2020 Census of Population and Housing (CPH) will be conducted in May 2020, with May 01 as census reference date;

**WHEREAS**, the 2020 World Population and Housing Census Programme, adopted by the United Nations Economic and Social Council, recognizes population and housing censuses as “primary sources of data needed for formulating, implementing and monitoring policies and programmes aimed at inclusive socioeconomic development and environmental sustainability” and “for supplying disaggregated data needed for the measurement of progress of the 2030 Agenda for Sustainable Development;”

**WHEREAS**, the CPH 2020 will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing characteristics, and characteristics in each barangay, city/municipality, province and region in the country;

**WHEREAS**, the Census also aims to provide government executives, policymakers, and planners with population and housing data on which to base their social and economic development plans, policies and programs;

**WHEREAS**, the national government's thrust to decentralize functions to the local governments units (LGUs), requires an up-to-date and comprehensive data of the population at the local levels;

**WHEREAS**, to ensure the successful conduct of the census, the citizenry is enjoined to support and cooperate in the conduct of the CPH 2020 by providing complete and correct information to census enumerators;

**NOW, THEREFORE, I, RODRIGO ROA DUTERTE**, President of the Philippines, by virtue of the powers vested in me by law, do hereby declare **MAY** as **NATIONAL CENSUS MONTH** with May 01 as census reference date.

From May 2020 and in all years ending in "0" thereafter, May shall be known as National Census Month.

All government departments and agencies, including government-owned or controlled corporations, as well as LGUs, are hereby enjoined to implement and execute the operational plans, directives and orders of the PSA relative to this Proclamation.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

Done in the City of Manila, this \_\_\_ day of \_\_\_\_\_, the year of our Lord, two thousand and nineteen.

**RODRIGO ROA DUTERTE**





REPUBLIC OF THE PHILIPPINES  
PHILIPPINE STATISTICS AUTHORITY BOARD

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**PSA Board Resolution No. 04  
Series of 2019**

**ENJOINING AGENCIES TO PROVIDE ASSISTANCE  
TO THE PHILIPPINE STATISTICS AUTHORITY FOR THE CONDUCT  
OF THE 2020 CENSUS OF POPULATION AND HOUSING**

**WHEREAS**, *Batas Pambansa Blg. 72* provides for the taking of an integrated census every ten (10) years beginning in 1980;

**WHEREAS**, Republic Act (RA) No. 10625, also known as the Philippine Statistical Act of 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

**WHEREAS**, Executive Order No. 352 – “Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector” stipulates the conduct a census of population and housing every ten (10) years primarily to come up with population figures at the national down to barangay levels;

**WHEREAS**, pursuant to these legal mandates, the 2020 Census of Population and Housing (CPH) will be conducted in May 2020, with 01 May as census reference date;

**WHEREAS**, the 2020 World Population and Housing Census Programme, adopted by the United Nations Economic and Social Council, recognizes population and housing censuses as “primary sources of data needed for formulating, implementing and monitoring policies and programmes aimed at inclusive socioeconomic development and environmental sustainability” and “for supplying disaggregated data needed for the measurement of progress of the 2030 Agenda for Sustainable Development;”

**WHEREAS**, the CPH 2020 will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing characteristics, and barangay characteristics in each barangay, city/municipality, province and region in the country;

**WHEREAS**, the Census also aims to provide government executives, policymakers, and planners with population and housing data on which to base their social and economic development plans, policies and programs;

**WHEREAS**, as in previous censuses, the assistance to be provided by other government agencies will be instrumental to the success of the CPH 2020;

**NOW, THEREFORE, BE IT RESOLVED** that the Board enjoin all the agencies enumerated in Annex BR-04-20190516-01 to provide assistance to the PSA in connection with the CPH 2020;

**BE IT RESOLVED FURTHER** that the assistance include, but not be limited to, those identified in said Annex and that such assistance be on a cost-sharing basis as may be deemed appropriate by the parties concerned.

**RESOLVED FURTHER** that the agencies be enjoined:


- to issue directives to all their units and personnel, at all geographic/ administrative levels, to cooperate in the CPH 2020 by: (1) allowing Census enumerators to interview them, and (2) providing truthful and complete answers to questions; and
- not to conduct extensive data collection activities that will coincide with the conduct of CPH 2020.

Approved this 16<sup>th</sup> day of May 2019, in Pasig City.



**ERNESTO M. PERNIA**  
Secretary of Socioeconomic Planning  
National Economic and Development Authority  
Chairperson, PSA Board

Attested by:

  
**JOSIE B. PEREZ**  
Assistant Secretary  
Officer-In-Charge  
Philippine Statistics Authority  
Chairperson, PSA Board Secretariat



### KINDS OF ASSISTANCE REQUESTED FROM GOVERNMENT AGENCIES

Agency/Office	Kind of Assistance
Bangko Sentral ng Pilipinas	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> <li>○ Use of facilities for the training of census enumerators</li> </ul>
Department of Education	<ul style="list-style-type: none"> <li>○ Assignment of public school teachers as census enumerators</li> <li>○ Publicity and information drive</li> <li>○ Inclusion of lectures on census data uses for grade schools and high schools</li> <li>○ Use of available classrooms for the training of census enumerators and supervisors</li> </ul>
Civil Service Commission	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> </ul>
Commission on Elections	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> </ul>
Commission on Higher Education	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> </ul>
Commission on Population	<ul style="list-style-type: none"> <li>○ Publicity and information drive with focus on utilization of census data</li> </ul>
Congressional Policy and Budget Research Department	<ul style="list-style-type: none"> <li>○ Ensure the proper and timely release of census appropriations</li> <li>○ Publicity and information drive</li> </ul>
Department of Agrarian Reform	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> <li>○ Use of land transport facilities in transporting census personnel and materials</li> <li>○ Use of communication facilities</li> </ul>
Department of Agriculture	<ul style="list-style-type: none"> <li>○ Use of facilities for the training of census enumerators and supervisors</li> <li>○ Publicity and information drive</li> <li>○ Use of communication facilities</li> </ul>
Department of Budget and Management	<ul style="list-style-type: none"> <li>○ Ensure the proper and timely release of census appropriations</li> <li>○ Realignment of census funds, whenever necessary</li> </ul>
Department of Environment and Natural Resources	<ul style="list-style-type: none"> <li>○ Delineation of barangay boundaries, in cooperation with the Local Government Units (LGUs), during the mapping operations.</li> <li>○ Use of land transport facilities in transporting census personnel and materials</li> <li>○ Publicity and information drive</li> </ul>
Department of Finance	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> <li>○ Use of transportation and communication facilities</li> </ul>
Department of Foreign Affairs	<ul style="list-style-type: none"> <li>○ Enumeration of Filipinos employed in embassies, consulates and missions abroad</li> <li>○ Publicity and information drive among Filipinos overseas</li> </ul>
Department of Health	<ul style="list-style-type: none"> <li>○ Provision of first-aid medicines for training and enumeration</li> <li>○ Publicity and information drive</li> </ul>
Department of Information and Communications Technology	<ul style="list-style-type: none"> <li>○ Use of communication facilities for monitoring and reporting of census activities</li> <li>○ Publicity and information drive</li> </ul>
Department of the Interior and Local Government	<ul style="list-style-type: none"> <li>○ Issue directive to governors and mayors to convene the Local Census Coordinating Boards and to Association of Barangay Chairmen (ABC), League of Governors, and League of Mayors including other local officials to support the census operations</li> <li>○ Publicity and information drive</li> <li>○ Use of communication facilities for monitoring and</li> </ul>



Agency/Office	Kind of Assistance
	<ul style="list-style-type: none"> <li>reporting of census activities</li> <li>○ Use of facilities for the training of census enumerators and supervisors</li> <li>○ Use of land transportation facilities in transporting census personnel and materials</li> </ul>
Department of Labor and Employment	<ul style="list-style-type: none"> <li>○ Use of transportation and communication facilities</li> <li>○ Publicity and information drive</li> </ul>
Department of National Defense	<ul style="list-style-type: none"> <li>○ Issue directive to all its units/personnel to support the census operations by allowing enumerators to conduct interviews</li> <li>○ Use of land, air and water transport facilities in transporting census personnel and materials</li> <li>○ Facilitate enumeration in military camps, including institutional population in military camps</li> <li>○ Security escorts for selected census enumerators</li> <li>○ Advice on the peace and order conditions</li> <li>○ Publicity and information drive</li> </ul>
Department of Public Works and Highways	<ul style="list-style-type: none"> <li>○ Use of land transport facilities in transporting census personnel and materials</li> <li>○ Publicity and information drive</li> </ul>
Department of Science and Technology	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> </ul>
Department of Social Welfare and Development	<ul style="list-style-type: none"> <li>○ Issue directive to all its units/welfare institutions and personnel to support the census operations by allowing enumerators to conduct interviews</li> <li>○ Enumeration in the calamity-affected areas, resettlements/evacuation areas, and areas with numerous homeless population</li> <li>○ Use of transportation and communication facilities</li> <li>○ Publicity and information drive</li> </ul>
Department of Trade and Industry	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> </ul>
Department of Transportation	<ul style="list-style-type: none"> <li>○ Use of transportation facilities for census activities</li> <li>○ Publicity and information drive</li> </ul>
Government Service Insurance System	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> </ul>
National Commission on Indigenous Peoples	<ul style="list-style-type: none"> <li>○ Publicity and information drive in indigenous peoples (IP) areas</li> <li>○ Facilitate enumeration in IP areas.</li> </ul>
National Council on Disability Affairs	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> <li>○ Facilitate enumeration in institutions where there are persons with disability</li> </ul>
National Economic and Development Authority	<ul style="list-style-type: none"> <li>○ Use of facilities for the training of census enumerators and supervisors</li> <li>○ Use of transport facilities in transporting census personnel and materials</li> <li>○ Publicity and information drive through announcement to Regional Development Councils (RDCs), Provincial Development Councils (PDCs) and Municipal Development Councils (MDCs)</li> </ul>
National Commission of Muslim Filipinos	<ul style="list-style-type: none"> <li>○ Facilitate enumeration of Muslim groups</li> <li>○ Publicity and information drive among Muslim groups</li> </ul>
Philippine Information Agency	<ul style="list-style-type: none"> <li>○ Publicity and information drive through the development of radio/television plugs and print ads</li> </ul>
Philippine Statistical Research and Training Institute	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> </ul>
Government Service Insurance System	<ul style="list-style-type: none"> <li>○ Publicity and Information Drive</li> </ul>
Social Security System	<ul style="list-style-type: none"> <li>○ Publicity and information drive</li> </ul>

Agency/Office	Kind of Assistance
Union of Local Authorities of the Philippines	o Publicity and information drive
University of the Philippines- Population Institute	o Publicity and information drive with focus on utilization of census data



REPUBLIC OF THE PHILIPPINES  
PHILIPPINE STATISTICS AUTHORITY BOARD

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**PSA Board Resolution No. 05  
Series of 2019**

**CREATING THE NATIONAL, REGIONAL, PROVINCIAL, CITY AND MUNICIPAL  
CENSUS COORDINATING BOARDS  
FOR THE 2020 CENSUS OF POPULATION AND HOUSING**

**WHEREAS**, *Batas Pambansa (BP) Blg. 72* provides for the taking of an integrated census every ten (10) years beginning in 1980;

**WHEREAS**, BP 72 also provides that Census Coordinating Boards are to be created to ensure the systematic coordination of government agencies and instrumentalities involved in the conduct of the Census;

**WHEREAS**, Republic Act (RA) No. 10625, also known as the Philippine Statistical Act of 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

**WHEREAS**, Executive Order No. 352 – “Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector” stipulates the conduct a census of population and housing every ten (10) years primarily to come up with population figures at the national down to barangay levels;

**WHEREAS**, the Census Coordinating Boards shall issue such rules and regulations as may be necessary to successfully carry out the Census undertaking, and shall provide such facilities and assistance as may be required for the conduct of the Census;

**WHEREAS**, the 2020 World Population and Housing Census Programme, adopted by the United Nations Economic and Social Council, recognizes population and housing censuses as “primary sources of data needed for formulating, implementing and monitoring policies and programmes aimed at inclusive socioeconomic development and environmental sustainability” and “for supplying disaggregated data needed for the measurement of progress of the 2030 Agenda for Sustainable Development;”

**WHEREAS**, the CPH 2020 will be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, housing characteristics, and barangay characteristics in each barangay, city/municipality, province and region in the country;

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**WHEREAS**, the Census also aims to provide government executives, policymakers, and planners with population and housing data on which to base their social and economic development plans, policies and programs;

**WHEREAS**, recognizing the increasing importance of the census data in meeting data needs at the lowest geographic level, the assistance provided by government agencies, government-owned and controlled corporations, and local government units (LGUs) to the PSA, as in previous censuses, will be instrumental to the success of the CPH 2020;

**WHEREAS**, one of the functions of the PSA Board per RA 10625 is to prescribe appropriate frameworks for the improvement of statistical coordination and establish mechanisms for statistical coordination at the regional and LGU levels;

**WHEREAS**, to ensure the cooperation of all government and private entities and smooth flow of Census operations at all geographic and administrative levels, there is a need to create regional, provincial, city, and municipal census coordinating boards;

**NOW, THEREFORE, BE IT RESOLVED** that the PSA Board approve the creation of the Regional, Provincial, City, and Municipal Census Coordinating Boards (R/P/C/M CCBs) for the CPH 2020, with composition and terms of reference as provided in Annex BR-05-20190516-01;

**BE IT RESOLVED FURTHER** that the PSA Board shall serve as the National Census Coordinating Board (NCCB) which:

- shall issue rules and regulations as may be necessary for the successful undertaking and completion of the CPH 2020; and
- may call upon any department, bureau, office, agency or instrumentality of the Government for any assistance in the performance of their duties in line with the conduct of CPH 2020.

Approved this 16<sup>th</sup> day of May 2019, in Pasig City.



**ERNESTO M. PERNIA**  
Secretary of Socioeconomic Planning  
National Economic and Development Authority  
Chairperson, PSA Board

Attested by:

**JOSIE B. PEREZ**  
Assistant Secretary  
Officer-In-Charge  
Philippine Statistics Authority  
Chairperson, PSA Board Secretariat

**COMPOSITION AND TERMS OF REFERENCE OF THE REGIONAL, PROVINCIAL,  
CITY, AND MUNICIPAL CENSUS COORDINATING BOARDS  
FOR THE 2020 CENSUS OF POPULATION AND HOUSING**

**A. Composition**

Regional Census Coordinating Board	Provincial Census Coordinating Board
<p>Heads of Regional Offices (or Regional counterpart/representative) of the following departments and government agencies:</p> <ol style="list-style-type: none"> <li>1. National Economic and Development Authority * (<i>Chairperson</i>)</li> <li>2. Department of the Interior and Local Government (<i>Vice Chairperson</i>)</li> <li>3. Department of Agrarian Reform</li> <li>4. Department of Agriculture</li> <li>5. Department of Budget and Management</li> <li>6. Department of Education (DepEd)</li> <li>7. Department of Energy</li> <li>8. Department of Environment and Natural Resources</li> <li>9. Regional Consular Offices/Department of Foreign Affairs</li> <li>10. Department of Health</li> <li>11. Department of Labor and Employment</li> <li>12. Office of Civil Defense/Department of National Defense</li> <li>13. Department of Public Works and Highways</li> <li>14. Department of Science and Technology</li> <li>15. Department of Social Welfare and Development</li> <li>16. Department of Tourism</li> <li>17. Department of Trade and Industry</li> <li>18. Land Transportation Office/Department of Transportation</li> <li>19. Bangko Sentral ng Pilipinas</li> <li>20. Bureau of Internal Revenue</li> <li>21. Commission on Higher Education</li> <li>22. Philippine Information Agency</li> <li>23. Commission on Population</li> <li>24. National Commission on Muslim Filipinos</li> <li>25. National Commission on Indigenous Peoples (NCIP)</li> <li>26. Public Attorneys Office (PAO)</li> <li>27. Bangsamoro Autonomous Region in Muslim Mindanao (BARMM)</li> <li>28. National Disaster Risk Reduction and Management Council</li> <li>29. Regional Development Council</li> <li>30. Catholic Bishops' Conference of the Philippines</li> <li>31. Private sector representative</li> <li>32. Philippine Statistics Authority (PSA) (<i>Executive Officer</i>)</li> </ol> <p>(*) If not applicable, DILG will act as Chairperson and DepEd as Vice Chairperson;</p>	<ol style="list-style-type: none"> <li>1. Provincial Governor (<i>Chairperson</i>)</li> <li>2. Schools Division Superintendent – DepEd (<i>Vice Chairperson</i>)</li> <li>3. DPWH District Engineer</li> <li>4. Provincial Commander of the Philippine National Police (PNP)</li> <li>5. Military Camp Commander, Armed Forces of the Philippines (AFP)</li> <li>6. District Commander/Station Commander, Philippine Coast Guard</li> <li>7. Provincial Planning and Development Coordinator</li> <li>8. Provincial Assessor</li> <li>9. Provincial Agriculturist</li> <li>10. Provincial Population Officer</li> <li>11. Provincial Environment and Natural Resources Officer</li> <li>12. Provincial Social Welfare and Development Officer</li> <li>13. Provincial Information Officer</li> <li>14. Provincial Officer (NCIP)</li> <li>15. Provincial Director (DILG)</li> <li>16. Provincial Health Officer</li> <li>17. Provincial Public Attorney</li> <li>18. Provincial Disaster Risk Reduction and Management Officer</li> <li>19. Private sector representatives (3)</li> <li>20. Chief Statistical Specialist, Provincial Statistical Office – PSA (<i>Executive Officer</i>)</li> </ol>

City Census Coordinating Board	Municipal Census Coordinating Board
<ol style="list-style-type: none"> <li>1. City Mayor (<i>Chairperson</i>)</li> <li>2. City Superintendent of Schools – DepEd (<i>Vice Chairperson</i>)</li> <li>3. Station Commander – PNP</li> <li>4. City Planning and Development Coordinator</li> <li>5. City Civil Registrar</li> <li>6. City Population Officer</li> <li>7. City Assessor</li> <li>8. City Agriculturist</li> <li>9. Local Government Operations Officer</li> <li>10. City Social Welfare and Development Officer</li> <li>11. Private sector representative</li> <li>12. President, Association of Barangay Captains</li> <li>13. City District Public Attorney</li> <li>14. City Health Officer</li> <li>15. City Environment and Natural Resources Officer</li> <li>16. City Disaster Risk Reduction and Management Officer</li> <li>17. City Information Officer</li> <li>18. Representative from the PSA</li> </ol>	<ol style="list-style-type: none"> <li>1. Municipal Mayor (<i>Chairperson</i>)</li> <li>2. District Supervisor of Schools – DepEd (<i>Vice Chairperson</i>)</li> <li>3. Station Commander – PNP</li> <li>4. Municipal Planning and Development Officer</li> <li>5. Municipal Civil Registrar</li> <li>6. Municipal Population Officer</li> <li>7. Municipal Assessor</li> <li>8. Municipal Agriculturist</li> <li>9. Local Government Operations Officer</li> <li>10. Municipal Social Welfare and Development Officer</li> <li>11. Private sector representative</li> <li>12. President, Association of Barangay Captains</li> <li>13. Municipal District Public Attorney</li> <li>14. Municipal Health Officer</li> <li>15. Municipal Environment and Natural Resources Officer</li> <li>16. Municipal Agrarian Reform Officer</li> <li>17. Municipal Disaster Risk Reduction and Management Officer</li> <li>18. Representative from the PSA</li> </ol>

## B. Terms of Reference

Regional Census Coordinating Board	Provincial Census Coordinating Board	City/Municipal Census Coordinating Board
1. Assess the needs of the PSA in the region in terms of facilities (transportation, communications, training, and lodging), security, publicity, and other logistics;	1. Assess the needs of the PSA in the province in terms of facilities (transportation, communications, training, and lodging), security, publicity, and other logistics;	1. Assess the needs of the PSA in the city/municipality in terms of facilities (transportation, communications, training, and lodging), security, publicity, and other logistics;
2. Provide transportation facilities, for the distribution/ delivery of census materials and supplies and transmittal of census returns before, during, and after the census operations;	2. Provide transportation facilities for the distribution/ delivery of census materials and supplies and transmittal of census returns before, during, and after the census operations;	2. Provide transportation facilities for the distribution/ delivery of census materials and supplies and transmittal of census returns before, during, and after the census operations;
3. Provide communications, facilities for use of census personnel;	3. Provide communications facilities for use of census personnel;	3. Provide communications facilities for use of census personnel;
4. Provide venues/facilities for the training of census personnel;	4. Provide venues/facilities for the training of census personnel;	4. Provide venues/facilities for the training of census personnel;
5. Provide temporary office/room/ space that will serve as headquarter of census personnel or storage area for census materials and supplies for the duration of the census operations	5. Provide temporary office/room/ space that will serve as headquarter of census personnel or storage area for census materials and supplies for the duration of the census operations	5. Provide temporary office/room/ space that will serve as headquarter of census personnel or storage area for census materials and supplies for the duration of the census operations

Regional Census Coordinating Board	Provincial Census Coordinating Board	City/Municipal Census Coordinating Board
6. Assist the Provincial Census Coordinating Board (PCCB) in the conduct of publicity and information campaign;	6. Assist the City/Municipal Census Coordinating Board (C/MCCB) in the conduct of publicity and information campaign;	6. Conduct publicity and information campaign on the forthcoming census;
7. Provide facilities for the lodging of census personnel assigned in areas outside their official station;	7. Provide facilities for the lodging of census personnel assigned in areas outside their official station;	7. Provide facilities for the lodging of census personnel assigned in areas outside their official station; 8.
8. Assist the Provincial Census Coordinating Board (PCCB) in the conduct of publicity and information campaign;	8. Assist the City/Municipal Census Coordinating Board (C/MCCB) in the conduct of publicity and information campaign;	9. Conduct publicity and information campaign on the forthcoming census;
9. Assist the PSA in the census operations to ensure complete coverage of the region;	9. Assist the PSA in the census operations to ensure complete coverage of the province;	10. Assist the PSA in the census operations to ensure complete coverage of the city/municipality; 11.
10. Specify other areas of involvement or participation of the agencies within the limits of their resources;	10. Specify other areas of involvement or participation of the agencies within the limits of their resources;	12. Provide security/guide to census personnel and materials;
11. Refer to the National Census Coordination Board (NCCB) matters, which cannot be resolved in the Regional Census Coordinating Board (RCCB), including those raised by the Provincial/City/Municipal Census Coordinating Boards (P/C/M CCBs); and	11. Refer to the RCCB matters which cannot be resolved in the PCCB; and	10. Refer to the PCCB matters which cannot be resolved in the C/MCCB;
12. Take up other matters as may be specified by the NCCB or as necessary for the successful conduct of the census.	12. Take up other matters as may be specified by the RCCB or as necessary for the successful conduct of the census.	11. Enlist the cooperation of barangay officials in the census operations;
		12. Take up other matters as may be specified by the PCCB or as necessary for the successful conduct of the census.